OFFICE OF THE PRINCIPAL
PRAFULLA CHANDRA SEN GOVT MEDICAL COLLEGE & HOSPITAL,
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DEPARTMENT OF HEALTH AND FAMILY WELFARE
GOVERNMENT OF WEST BENGAL
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MEMO: PCSGMCH/ 1416 /2025 DATE: 25 / 08 /2025

C-I-R-C-U-L-A-R

In pursuance of the directives received from the **National Medical Commission (NMC)**, and in compliance with the statutory mandates governing accessibility standards and the welfare of persons with disabilities, a specialized committee is hereby constituted for the strict implementation of accessibility norms and the formal establishment of an **Enabling Unit for Persons with Benchmark Disabilities (PwBD)** within the institution.

The committee shall comprise the following members:

1. **Principal** – Chairperson
2. **Medical Superintendent cum Vice Principal (MSVP)** – Co-Chairperson / Member Convenor
3. **Dr. Monalisa Majumdar, Dean of Students' Affairs, Professor, Microbiology**--Member
4. **Dr. Keshab Sinharay, Professor & HOD, General Medicine** – Member
5. **Dr. Banamali Samanta, Assistant Professor, Orthopedics** – Member
6. **Dr. Saumen Ghara, Assistant Professor, Opthalmology** – Member
7. **Dr. Monoj Mukherjee, Professor & HOD, Otorhinolaryngology** – Member
8. **Dr. Jaya Banerjee, Assistant Professor, Anatomy** – Member
9. **Dr. Swarup Mondal, Assistant Professor, Forensic & Toxicology** – Member

Terms of Reference (ToR) & Mandate:

- **Compliance Audit:** Conduct regular infrastructural, digital, and pedagogical accessibility audits across the campus.
- **Enabling Unit Operations:** Oversee the structural setup, staffing, and day-to-day functionalities of the newly established PwBD Enabling Unit.
- **Grievance Redressal:** Act as the primary body to address accessibility barriers and academic/operational accommodations raised by PwBD students, patients, or staff.

This order comes into force with immediate effect. All concerned members are requested to acknowledge receipt and cooperate in ensuring a barrier-free environment.

25/08/2025

(Prof. Dr. Ramaprasad Roy)
Principal / Head of the Institution
Prafulla Chandra Sen Govt. Medical College & Hospital

MEMO: PCSGMCH/ 1416 /2025 DATE: 25 / 08 /2025

Copy forwarded for information and necessary action to:

1. The MSVP, Prafulla Chandra Sen Govt. MCH, Arambagh
2. All concerned Committee Members (Dr. K. Sinharay, Dr. B. Samanta, Dr. S. Ghara, Dr. M. Mukherjee, Dr. J. Banerjee, Dr. S. Mondal)
3. Head of all Departments (HoDs)
4. Office Copy / Guard File

25/08/2025

(Prof. Dr. Ramaprasad Roy)
Principal / Head of the Institution
Prafulla Chandra Sen Govt. Medical College & Hospital